



Progress Energy

Center for the Performing Arts

Rate Schedule and Requirements

All rental rates for public events are based on the greater of the following base rate (per day or per performance) verses twelve percent (12%) of net ticket sales (gross ticket sales minus applicable taxes.)

RALEIGH MEMORIAL AUDITORIUM Seating Capacity 2,257

Monday – Wednesday per performance \$ 2,200 or 12%

Thursday – Sunday per performance \$ 3,300 or 12%

Cleaning fee \$206 billed for each rehearsal and performance.

Deposit due with signed contract \$5,000 Monday - Wednesday

Deposit due with signed contract \$6,100 Thursday - Sunday

FLETCHER OPERA THEATER Seating Capacity 600

Monday – Sunday per performance \$ 850 or 12%

Cleaning fee \$206 billed for each rehearsal and performance.

Deposit due with signed contract \$2,200 Monday – Sunday

MEYMANDI CONCERT HALL Seating Capacity 1,750

Monday – Sunday per performance \$ 2,200 or 12%

Cleaning fee \$206 billed for each rehearsal and performance.

Deposit due with signed contract \$5,000 Monday – Sunday

KENNEDY THEATRE Seating Capacity 100

Monday -Sunday per performance \$ 400 or 12%

Cleaning fee \$103 billed for each rehearsal and performance.

Deposit due with signed contract \$1,000 Monday – Sunday

Contract Deposit

A minimum deposit of the total base rent plus all estimated expenses will be required prior to all events in the Progress Energy Center for the Performing Arts. The above listed deposit amounts must be received, the contract executed by the Lessee and accepted by Complex Management prior to any promotion or advertising being released and prior to tickets being placed on sale for the event. Noncompliance with this provision is cause for cancellation of the event.

Insurance Requirements

An insurance policy, including public liability and property damage, written by a company authorized to do business in North Carolina, is required for all public events held at the Progress Energy Center. Proof of insurance must be provided to Lessor no less than (30) days prior to the commencement of the event. Please refer to Article IV of the contract for a complete explanation of the Lessee's liability and the coverage required. . **Please note, the Lessor, City of Raleigh, shall be named as an additional insured, in any insurance policy required.**

Box Office Services

By contract, the Convention Center Complex retains control over all ticket sales for public events contracted for under the above rate structure. Ticketing is provided by **Ticketmaster**, a national computerized ticketing service. The fee to the Lessee for this service is \$0.30 per ticket.

Facility Restoration Fee of \$2.00 to be retained by the Lessor will be added to the price of each ticket.

Please contact the Box Office Manager at (919)831-6304 to arrange ticketing for your event. The contract must be fully executed, the deposit and estimated expenses paid prior to tickets going on sale.

Ticketing information should be submitted to the Box Office Manager at least 10-14 days prior to preferred on-sale date.

Phone, Fax and Mail Orders

A \$5.00 processing fee per order will be charged to the customer for all mail-in, fax and phone orders processed by the Box Office (excludes window sales.)

There is a per ticket and per order fee attached to each sale of tickets purchased through Ticketmaster phone centers, outlets, or internet site. This should be noted on all ads and printed materials advertising the availability of these services.

Charge Cards

Visa, Mastercard and American Express are accepted at the Progress Energy Center's Box Office. Visa, Mastercard, Discover, Diner's Club, and American Express are accepted by Ticketmaster at their Phone Center and over the Internet. **A fee of four percent (4%) of the total tickets purchased by credit card will be charged to the Lessee.**

Other Box Office Services

Group Ticket Sales and other ticketing services are available upon request. Contact the Box Office Manager for additional information.

Taxes (Entertainment)

State of North Carolina - 3% Gross Receipts Tax

The tax is calculated on the gross total of all tickets sold, deducted from the event settlement, and remitted to the State on the Lessee's behalf.

State of North Carolina

4% Withholding For Non-resident Personal Services

North Carolina income tax is required to be withheld by payers of non-wage compensation paid to nonresidents for personal services rendered in this State. Refer to North Carolina General Statutes 105-163.1 – 163.24. Copy of this regulation is available upon request.

Filing and/or payment of any other state or local returns and taxes, which may apply, are the responsibility of the Lessee.

Event Personnel Requirements

Production Personnel (billed in whole hours)

Required for all entertainment events and for specific sound, lighting, stage, audio-visual and electrical needs. The number of production personnel will be determined by the Production Supervisor based upon the event requirements.

***Overtime (time and one-half) is required for work performed daily between 12 am and 8 am, on holidays (please see holiday schedule listed on attached house policy) and after 40 hours per week. Calls cannot be scheduled in overtime without the Production Supervisor's consent.**

Minimum Call:

Move-in call	4 hours each
Move-out call	4 hours each
Rehearsal call	4 hours each
Performance call	4 hours each

Production Personnel Rates

Supervisor:	Regular Time	\$ 24.25 per hour
	* Overtime	36.50 per hour
Technician:	Regular Time	19.25 per hour
	* Overtime	28.75 per hour

Front of House Personnel

Management will determine the number of Event Personnel required based on the potential attendance, specific requirements and the nature of the event.

Event Personnel Rates [3 Hour Minimum]

Front of House Manager	\$ 25.75 per hour
Box Office Supervisor	25.75 per hour
Door Guards	15.50 per hour
Box Office Cashier /Head Usher	10.50 per hour
Ushers / Ticket Takers	9.25 per hour

Security [3 Hour Minimum]

Police:	Regular Time	\$ 37.25 per hour
	* Overtime	\$ 55.75 per hour
Fire Watch Personnel:		\$ 24.75 per hour

Security is required during move-ins, move-outs, shows and rehearsals. The type of security and the number of officers hired will be at the discretion of Management based upon the nature of the event and the number of projected event attendees.

Rental Equipment

Staging

6' x 8' x 4' [h]	\$ 20.75 per section
4' x 8' x 24" [h]	\$ 10.50 per section
4' x 8' x 16" [h]	\$ 10.50 per section
4' x 8 x 8" [h]	\$ 10.50 per section

Lighting

Basic House Plot of 70 instruments	No Charge
Additional Lighting Instruments	\$ 3.25 per unit per day \$12.50 per unit per week
Spotlights (Operator Charge is Additional)	\$ 67 per day \$412 per week

****If haze or fog machine is used, additional fire watch personnel will be required - \$24.75 per hour.**

Sound: Daily rate applies for move-in, rehearsal & performance days.

Basic Sound System	\$ 206 per day	\$ 721 per week
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Basic system tie-in includes all house speakers, control booth program, dressing room program and page, listening assisted system and monitors as requested.

Intercom Headsets System	\$ 51.50 / day	\$ 206 / week
(*Basic Intercom System includes base station and five (5) headset)		

Additional Headset	\$ 5.25 / day	\$ 25.75 / week
Microphone (wired)	\$ 20.75 per day	\$ 82.50 per week
Microphone (wireless)	\$ 51.50 per day	\$ 257.50 per week
Cassette Deck	\$ 25.75 per day	\$ 103 per week
CD player	\$ 25.75 per day	\$ 103 per week
Minidisc	\$ 25.75 per day	\$ 103 per week

Pianos: *Piano tuning required at house contractor's rate.
Steinway Concert Grand (9') – [based on availability and subject to moving charges, contact Production Supervisor for quote.]

\$ 128.75 first day	\$ 77.25 per subsequent days
Console Piano	
\$ 77.25 first day	\$ 51.50 per subsequent days

Telephone Lines: \$ 128.75 per line
*Services, features and long distance charges will be billed separately.
Phone set \$ 25.75 each

Electrical:

110V 20 amp with drop cord	\$ 62 each
110V 20 amp without drop cord	\$ 36.25 each
100 amp Distro Box [backstage only]	\$144.25 each
100 amp Distro Box [outside only]	\$206 each
200 amp Service Box [Lichtin Plaza only] (requires 48 hours notice)	\$257.50 each

Other Equipment Rates:

Music Stands	\$ 1.25 per day	\$ 3.25 per week
Forklift		\$128.75 per day
Copiers		\$ 51.50 each
Chairs (Black Wire)	\$ 1.25 per day	\$ 3.25 per week
Chairs (Upholstered)	\$ 2.25 per day	\$ 4.25 per week
Tables 6', 8' or 60" round		\$ 6.25 each
Tablecloth		\$ 4.25 each
Tableskirt		\$ 2.25 each
Easels	\$ 1.25 per day	\$ 3.25 per week
With flipchart		\$ 5.25 each
Podium		\$ 10.50 each
Podium with sound		\$ 62 per day
Acrylic Podium		\$ 36.25 per day
Door Removal Fee		\$ 51.50 per door
Banner Hang [In Lobby]		\$ 10.50 per banner
Banner Hang [Outside Building]		(negotiable)

Any items to be moved in Center will be charged per occurrence at \$17.00 per hour in one hour increments; number of staff to be determined by supervisor.

Internet: (Requires 48 hours advance notice) Price is based on number of locations, where service is needed, and the type of service. Prices include service for up to one week. Events that are longer than one week will be charged by the week.

Progress Energy Center will create a terms of use contract that must be signed by the customer before they use either wired or wireless Internet service.

Wired Internet Service: \$128.75 per location
\$ 51.50 Network switch rental

There is no set limit to the number of computers that can be connected to one location. The Center will only provide one outlet with one patch cord at each location. However, the customer may provide their own network switch and patch cables to connect multiple computers at one location. Progress Energy Center staff can provide a switch and patch cables for an additional fee of \$51.50 per location. Technical Supervisor will determine the amount of network wire that a customer can add: Customer wiring must be confined to a single room. No wire length > 50 feet. Wires must be securely taped to floor - no tripping hazards, overhead wiring, or attaching to fixtures or

walls. **Wiring in areas accessible to the public must be done by Progress Energy Center personnel only.**

Wireless Internet Service: 1 wireless – call for quote
Customer will be given a password that must be used to connect to wireless service. The customer may connect as many computers as desired to the access point. Radio range is limited to about 50 feet from the access point to the computer. The center will not guarantee that a customer will be able to connect to an access point through walls or other obstructions.

Customers may not provide their own wireless access points. Progress Energy Center will control the location and number of access points. Wireless Internet will only be available upon request.

Extraordinary Cleaning Charge

Determined by Management given the condition of the Center after an event.

Parking Fees

There is a \$7.00/car, non-negotiable parking fee for daily or evening events in the Complex's lots.

Catering, Concessions and Novelty Sales

All food and beverage requirements; record, tape and other novelty sales must be arranged through the Complex's exclusive food service contractor, Centerplate Catering at (919) 996-8678.

Advertising

You can take advantage of our local and/or Complex contract rates and established media relationships for a fifteen percent (15%) fee. Please contact the Marketing Department at 831-6971 for additional information.

Rates for services not specified herein are available upon request.

**All rates are subject to change without notice.

June 2011

